

Delta-Mendota Subbasin Coordination Committee

Monday, February 10, 2020, 9:30 AM
San Luis & Delta-Mendota Water Authority Boardroom
842 6th Street, Los Banos, CA

Meeting Minutes

Coordination Committee Members and Alternates Present

Vince Lucchesi – Patterson Irrigation District/Northern Delta-Mendota Region
Ben Fenters – San Luis Water District/Central Delta-Mendota Region
Jarrett Martin – Central California Irrigation District/SJREC
Jim Stilwell – Farmers Water District
Augustine Ramirez – Fresno County
Joe Hopkins – Aliso Water District/Provost & Pritchard

San Luis & Delta-Mendota Water Authority Members Present

Seth Harris
J. Scott Petersen (Phone)
Claire Howard – Provost & Pritchard (Phone)

Others Present

Leslie Dumas – Woodard & Curran
Kyle Hill – Central California Irrigation District
Chris Rogers – Central California Irrigation District
Breanne Ramos – Merced Farm Bureau
Christina Guzman – Fresno County (Phone)
Will Halligan – Luhdorff & Scalmanini Consulting Engineers (Phone)
Rick Iger – Provost & Pritchard (Phone)
Lauren Layne – Baker, Manock & Jensen (Phone)
Ellen Wehr – Grassland Water District (Phone)

1. Call to Order/Roll Call

Vince Lucchesi/PID called the meeting to order at 9:40 AM.

2. Committee to Consider Corrections or Additions to the Agenda of Items, as authorized by Government Code Section 54950 et seq.

Seth Harris/SLDMWA provided an update regarding the Coordination Committee's officers. He explained that new members now hold the Coordination Committee Chair and Vice Chair positions, following the Coordination Agreement's requirement of yearly rotation and the previously determined order of rotation that the Committee had approved in September 2019. The new Coordination Committee Chair for 2020 is Ben Fenters/SLWD and the new Vice Chair is Jarrett Martin/SJREC.

3. Opportunity for Public Comment

No public comments were received.

4. Committee to Consider Approval of January 13, 2020 Coordination Committee Meeting Minutes

No proposed edits were shared for the January 13th Coordination Committee meeting minutes. Jarrett Martin/SJREC provided the motion and Augie Ramirez/Fresno seconded; the motion passed unanimously.

5. Committee to Consider Approval of December 2019 Budget to Actual Report, Harris/Neves

Seth Harris/SLDMWA reviewed the Budget to Actual report with the Committee, which includes Woodard & Curran expenses through December 2019 and SLDMWA expenses through January 2020. Vince Lucchesi/PID provided the motion to approve the report and Jarrett Martin/SJREC seconded; the motion passed unanimously.

6. Committee to Consider Approval of Fiscal Year 2020 Budget Increase and Amendment to GSP Development Contract, Harris

Seth Harris/SLDMWA reviewed the proposed Fiscal Year 2020 budget increase, which includes tasks that will support the Northern & Central Delta-Mendota GSP Group and Subbasin-wide coordinated efforts. Seth also noted the items that will be covered through the current Proposition 1 grant agreement. This budget increase will be incorporated into a Fifth Amendment to the current GSP development contract between Woodard & Curran and SLDMWA. The described breakdown is based on the Estimate to Complete table that was provided in this meeting's prepaket.

- Two items are specific to the Northern & Central Delta-Mendota GSP Group. The increased budget for these tasks will cover efforts through February 2020:
 - o Upload monitoring site data and time series data to SGMA Monitoring Module
 - o General communication/coordination – NCDM
- Two items are specific to coordinated efforts:
 - o Coordination for Subbasin-level Annual Report (covers through Annual Report submission)
 - o General communication – Coord (covers general coordination efforts, meeting attendance, and subconsultant invoicing through February 2020)
- Eight items will be covered through Category 1 grant funding, which will all align with the completion of the grant which is estimated to be May 2020:
 - o General coordination relating to grant management through completion, including January and February invoicing and progress reports, completion of Reimbursement Packages 4, 5, and 6 (including retention request), final grant proposal report, and grant management coordination
 - o Completion of data management system (DMS) work through Woodard & Curran's subconsultant contract with Houston Engineering, Inc
 - o Completion of technical assistance work through Woodard & Curran's subconsultant contract with Stantec

The Committee approved the proposed increase for the Fiscal Year 2020 budget, which will be incorporated into the Fifth Amendment to the GSP development contract. Jarrett Martin/SJREC provided the motion and Augie Ramirez/Fresno seconded; the motion passed unanimously.

7. Committee to Confirm Approval of New Delta-Mendota Subbasin Plan Manager and Secretary, Harris

The Coordination Committee had previously discussed the authorization of a new Delta-Mendota Subbasin Plan Manager and Secretary following Andrew Garcia's departure from SLDMWA. Seth Harris has been The Committee approved the appointment of Seth Harris to these positions. Vince Lucchesi/PID provided the motion and Augie Ramirez/Fresno seconded; the motion passed unanimously.

8. Committee to Consider Approval of Single Subbasin-wide Annual Report, Dumas/Harris
a. Reminder to Share Outstanding Annual Report Data Requests

Leslie Dumas/W&C reviewed the current template for the Consolidated Annual Report, and noted the sections that will be auto-populated by the DMS or input separately from each GSP group. She explained that most graphs and maps will be developed through the DMS based on data uploaded from each GSA. Leslie also noted that this Consolidated Annual Report structure and automation from the DMS will allow for a smoother transition into future Annual Reports.

Leslie reminded the Committee members to submit any outstanding data, including historic data, to Brian Fischer with Houston Engineering so that a beta test of the DMS can be shared prior to the development of the Consolidated Annual Report.

The Committee discussed their expectation that the Technical Working Group will determine more details of the Annual Report, including the information that will be provided by each GSP group that describes the status update for each GSP, which will be included in Section 6 of the Consolidated Annual Report. The Committee voted to confirm the development of a Consolidated Annual Report and tasked the Technical Working Group with navigating the remaining details for its content. Jarrett Martin/SJREC provided the motion and Vince Lucchesi/PID seconded; the motion passed unanimously.

9. Committee to Discuss Process for Addressing GSP Comment Letters Received During Public Comment Period, Dumas/Harris

The Committee discussed the process for addressing comments received on the Delta-Mendota Subbasin GSPs and common appendices during the public draft or DWR's public comment periods. Leslie Dumas/W&C noted that no comments have been received during DWR's public comment period yet, which will close on April 15th. The Committee discussed holding a workshop with Technical Working Group and Coordination Committee members to determine a process for addressing received comments. This workshop will be held on May 19th during the previously scheduled Technical Working Group meeting.

10. Committee to Discuss Process, Format and Scope of Outgoing GSP Comment Letters, Dumas/Harris

The Committee discussed developing comments in response to other subbasins' GSPs. Several members expressed concerns over other subbasins' GSPs, and noted that sharing coordinated comments from the Delta-Mendota Subbasin may hold greater weight than individual GSAs or GSP groups submitting comments on their own. The Committee determined that they will discuss this approach in more detail during the March Coordination Committee meeting. The GSP groups are tasked with bringing any topics or draft letters, if available, to the March meeting for further discussion.

11. Committee to Discuss Process for Updating Delta-Mendota Subbasin Common Chapter, Dumas

The Committee determined that any updates to the Common Chapter will wait until DWR requests any changes be incorporated. If requested, the Coordination Committee will discuss this update in more detail.

12. Committee to Discuss Scope of Work for Proposition 68 Projects, Dumas
a. Reminder to Share Authorized Proposition 68 Resolutions

Leslie Dumas/W&C reminded the Committee that DWR announced draft funding awards for the Proposition 68 grant, and the Delta-Mendota Subbasin was awarded the requested \$500,000 in the draft awards. Leslie explained that the public comment period on the draft awards closes February 10th. Following this comment period, the final funding awards will be confirmed by DWR. Leslie shared that DWR has prepared draft grant agreement amendments, which will include the awarded Proposition 68 funds. She explained that DWR anticipates completing these by the end of March if all goes as scheduled.

Jarrett Martin/SJREC shared that he is working with Ken Schmidt to develop a well survey for the SJREC GSP Group. Some GSP groups have previously completed well surveys for their regions, so some Committee members shared concern of paying for Ken Schmidt's support on projects that their GSP groups don't need. Seth Harris/SLDMWA will coordinate a meeting with Ken Schmidt and Technical Working Group members to discuss the scope of Ken Schmidt's work and how the Subbasin will proceed with this project.

13. Committee to Receive Update on Northern & Central Delta-Mendota Region GSP Project Management and Implementation Consultants, Harris

Seth Harris/SLDMWA shared an update on behalf of the Northern & Central Delta-Mendota Region GSP Group regarding the GSP group's project management and implementation support. Seth explained that EKI Environment and Water, Inc will provide project management and coordination support for the Northern & Central GSP Group for the first six months of GSP implementation. Woodard & Curran will provide technical implementation support for the first year of GSP implementation.

14. Committee to Discuss Next Steps for Interbasin Coordination, Harris/Dumas

Seth Harris/SLDMWA shared that the Delta-Mendota Subbasin has been awarded a Facilitation Support Services contract through DWR. An initial meeting will be held in the next month to kick off the program, which will be led by Stantec facilitators. This program will be essential for future interbasin coordination efforts.

15. Next Steps

- A meeting has been scheduled for March 16th with Ken Schmidt and members from the Technical Working Group and Coordination Committee to discuss the scope of his involvement for the Proposition 68 projects on behalf of the Subbasin.
- The March Coordination Committee meeting has been rescheduled to March 17th. During this meeting, the Committee will review the draft Consolidated Annual Report and discuss coordinating on outgoing comment letters. Members are tasked with bringing topics or draft letters if available for further discussion.

- The May 19th Technical Working Group meeting will be a workshop to discuss the Delta-Mendota Subbasin's approach to comments received on GSPs during public comment periods.
- Any outstanding data requests must be shared with Houston Engineering, Inc to finalize the DMS and Consolidated Annual Report

16. **Reports Pursuant to Government Code Section 54954.2(a)(3)**

Seth Harris/SLDMWA noted that the SLDMWA IT lead, Stewart Davis, is helping determine the next steps for the Subbasin's shared reference site.

17. **ADJOURNMENT**

The meeting adjourned at 11:51 AM.

DRAFT



SAN LUIS & DELTA-MENDOTA WATER AUTHORITY

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MEMO

TO: Delta-Mendota Subbasin Coordination Committee
FROM: Seth Harris, SLDMWA
SUBJECT: Coordination Committee Budget to Actual
DATE: March 17, 2020 Committee Meeting

Budget:

Overall budgeted expenditures for the Coordination Committee are \$621,282.
Budget for Woodard & Curran contract expenses is \$511,615.

Expenses:

SLDMWA expenses through February 2020 are \$94,394 or 16% of expenses.
Woodard & Curran invoices through January 2020 total \$468,035 or 80% of expenses.
Woodard & Curran projected remaining expenses through February 2020 total \$25,241 or 4% of expenses.

Bottom Line (Excluding Budget Additions):

Budget remaining for Coordination Committee is \$33,612 or 5%.

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SAN LUIS & DELTA-MENDOTA WATER AUTHORITY
MARCH 1, 2018 - FEBRUARY 29, 2020
SUSTAINABLE GROUNDWATER MANAGEMENT ACT COORDINATED EXPENSES

Report Period thru February 29, 2020

*Subject to Rounding

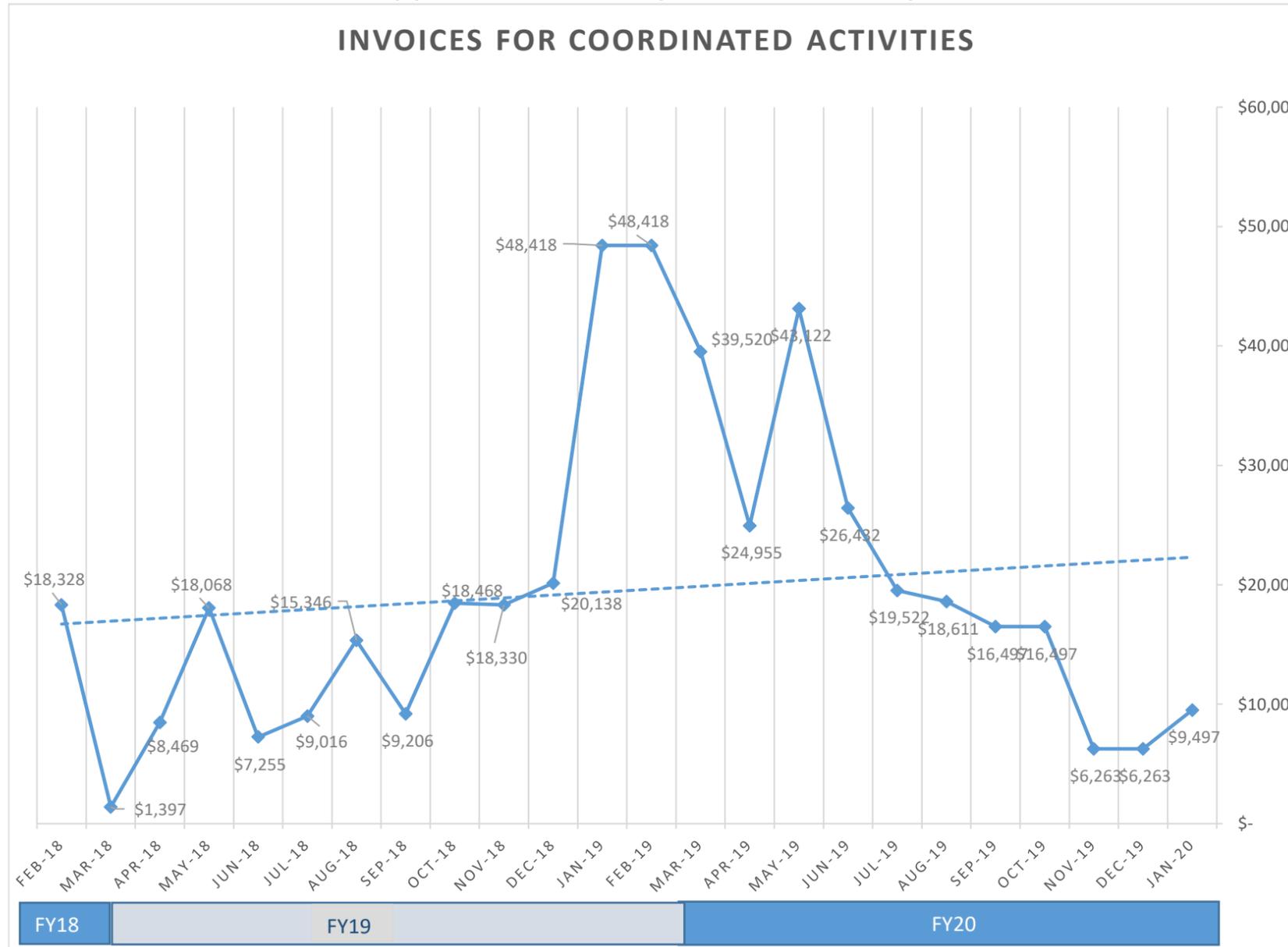
EXPENDITURES

	Overall Budget	Previous Expenses	Expenses from 3/1/19	Pending	Total Expenses to Date	Amount Remaining	% of Budget Spent	% of Amt Complete	Expenses Through	
Legal										
	\$ -	\$ 2,006	\$ 1,071	\$ -	\$ 3,077	\$ (3,077)			2/29/2020	
Authority Salaries & Outside Admin Costs										
Includes 30% for payroll costs	\$ 109,667	\$ 41,536	\$ 47,206	\$ -	\$ 88,741	\$ 20,926	81%		2/29/2020	
Other Services and Expenses										
Meetings, Telephone, Travel, etc.	\$ -	\$ 1,539	\$ 1,037	\$ -	\$ 2,576	\$ (2,576)			2/29/2020	
Contracts										
Task 1	Funding Administration (Cat 1)	\$ 47,660	\$ 20,943	\$ 38,370	\$ -	\$ 59,313	\$ (11,653)	124%	70%	1/31/2020
Task 2	Data Management (Cat 1)	\$ 41,902	\$ 5,080	\$ 13,859	\$ -	\$ 18,939	\$ 22,963	45%	62%	1/31/2020
Task 5	Intrabasin Coordination	\$ 273,943	\$ 184,475	\$ 139,525	\$ -	\$ 324,000	\$ (50,057)	118%	75%	1/31/2020
Task 6	Interbasin Coordination	\$ 95,030	\$ 11,440	\$ 5,365	\$ -	\$ 16,805	\$ 78,225	18%	76%	1/31/2020
	(Includes Coordinated Water Budget)									
Task 9	Outreach and Education	\$ 10,640	\$ 18,919	\$ 564	\$ -	\$ 19,483	\$ (8,843)	183%	75%	1/31/2020
Task 12	Prop 68 Grant Application	\$ 42,440	\$ -	\$ 29,495	\$ -	\$ 29,495	\$ 12,945	69%	70%	1/31/2020
	W&C Projected Expenses			\$ 25,241	\$ 25,241	\$ (25,241)			2/29/2020	
	<i>subtotal</i>	\$ 511,615	\$ 240,857	\$ 227,178	\$ 25,241	\$ 493,276	\$ 30,635	96%		
	OVERALL TOTAL	\$ 621,282	\$ 285,938	\$ 276,492	\$ 25,241	\$ 587,670	\$ 33,612	95%	57%	

Category 2 Revenues Received (Reimbursement Package 1)	\$ 818,954.29	Reimbursement 1 received for GSP development for N-C DM (\$443,361.60), Aliso (\$107,074.71), and SJREC (\$268,517.98)
Category 2 Revenues Disbursed (Reimbursement Package 1)	\$ (818,954.29)	
Category 2 Revenues Received (Reimbursement Package 2)	\$ 269,265.10	Reimbursement 2 received for GSP development for Grassland (\$123,933.38), Farmers (\$112,621.50), and SJREC (\$32,710.22)
Category 2 Revenues Disbursed (Reimbursement Package 2)	\$ (269,265.10)	
Category 2 Revenues Received (Reimbursement Package 3)	\$ 204,527.02	Reimbursement 3 received for GSP development for Grassland (\$17,772.52) and Fresno (\$186,754.50)
Category 2 Revenues Disbursed (Reimbursement Package 3)	\$ (204,527.02)	

Coordination Committee Expenses

Invoices Approved February 2018 to January 2020



FY18	Feb-18	\$ 18,328
FY19	Mar-18	\$ 1,397
	Apr-18	\$ 8,469
	May-18	\$ 18,068
	Jun-18	\$ 7,255
	Jul-18	\$ 9,016
	Aug-18	\$ 15,346
	Sep-18	\$ 9,206
	Oct-18	\$ 18,468
	Nov-18	\$ 18,330
	Dec-18	\$ 20,138
	Jan-19	\$ 48,418
	Feb-19	\$ 48,418
FY20	Mar-19	\$ 39,520
	Apr-19	\$ 24,955
	May-19	\$ 43,122
	Jun-19	\$ 26,432
	Jul-19	\$ 19,522
	Aug-19	\$ 18,611
	Sep-19	\$ 16,497
	Oct-19	\$ 16,497
	Nov-19	\$ 6,263
	Dec-19	\$ 6,263
	Jan-20	\$ 9,497
	Invoiced Contract Total	
W&C Projected Costs		\$ 25,241
SLDMWA Expenses to Date		\$ 94,394
Coordinated Expenses to Date		\$ 587,671
Total Overall Budget		\$ 621,282
Total Budget Remaining		\$ 33,611

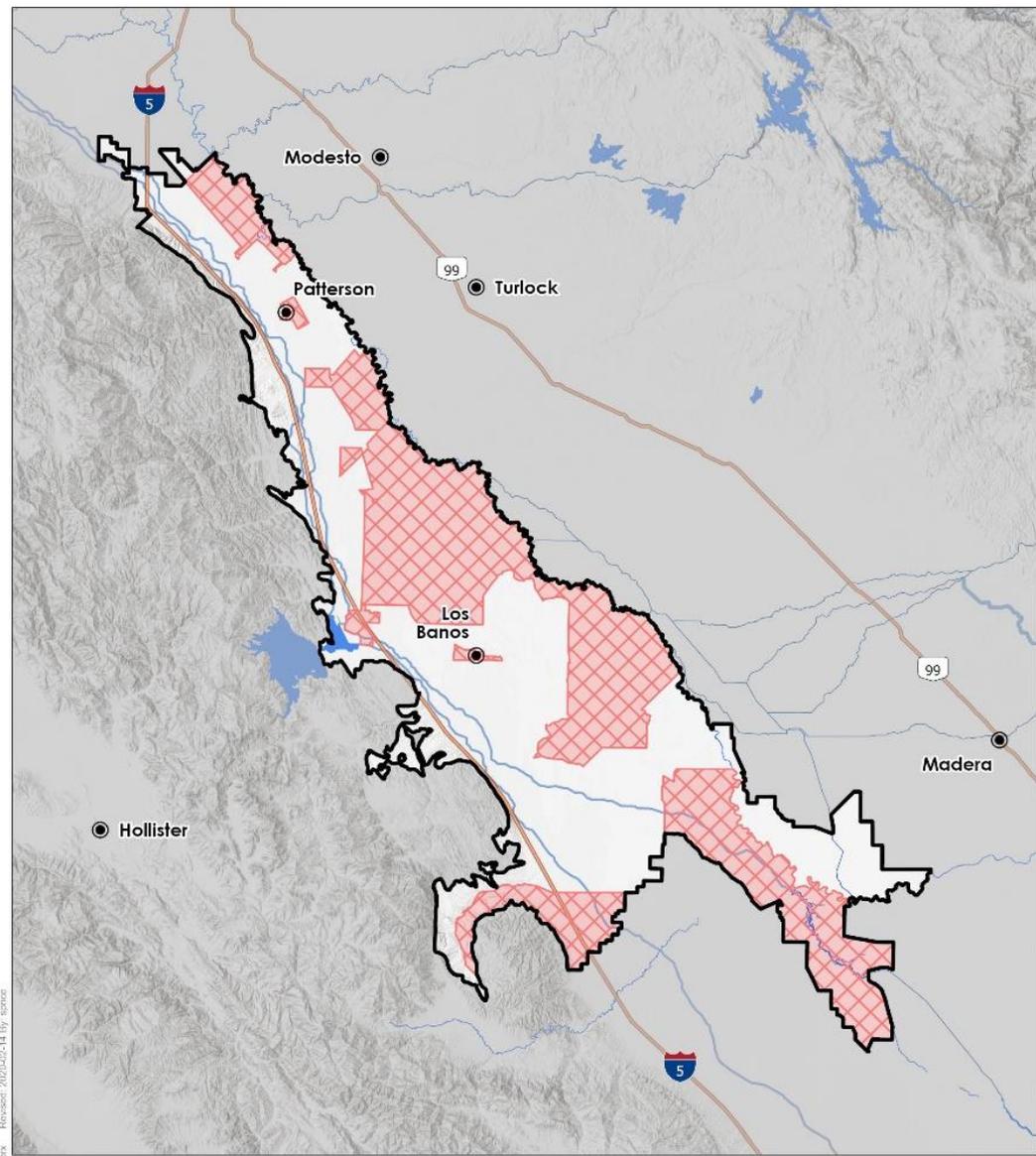
*Subject to Rounding



March 17, 2020

Delta-Mendota Subbasin Severely Disadvantaged Communities Vulnerability Assessment Report

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- Town/City
- ▭ Delta-Mendota Subbasin
- ▨ Severely Disadvantaged Communities in the Delta-Mendota Subbasin
- Interstate 5 & State Route 99
- Major Rivers

Notes
1. Coordinate System: WGS 1984
2. Date Sources: DWR 2020
3. Background: Terrain: Multi-Directional Hillshade; Airbus, USGS, NOAA, NAS and the GIS User Community

0 6 12 Miles
(At original document size of 8.5x11)

Project
Delta-Mendota Subbasin Severely Disadvantaged Communities Assessment

Title
Delta-Mendota Subbasin's Severely Disadvantaged Communities

Disclaimer: This document has been prepared based on information provided by others as cited in the Notes section. Stantec has not verified the accuracy and/or completeness of this information and shall not be responsible for any errors or omissions which may be incorporated herein as a result. Stantec assumes no responsibility for data supplied in electronic format, and the recipient accepts full responsibility for verifying the accuracy and completeness of the data.

Assessment Purpose



Evaluate

Groundwater supply vulnerabilities in severely disadvantaged communities, and potential actions and projects to address those vulnerabilities



Inform

Future water and groundwater planning activities



Guide

Potential grant-seeking and other funding opportunities for groundwater management

Assessment Format

Literature Review

Rapid Appraisal Form

One-on-One Interviews with Community Representatives

Assessment Summary



Assessment Topics

- Familiarity/Participation in SGMA
- Groundwater Use
- Groundwater Supply Reliability
- Groundwater Management Challenges
- Projects and Management Actions

Key Findings – Groundwater Reliability

- **Groundwater is generally a reliable source of water**, but may not be able to sustain future growth and demands
- There was an observed drop in groundwater levels during the drought, but the **water tables have mostly returned to pre-drought levels**

Key Findings – Vulnerabilities to Groundwater Resources

- Groundwater quality issues
- Groundwater quality regulations
- Climate change
- Subsidence
- Aging infrastructure

Key Findings –
Actions to
Address
Vulnerabilities

- Upgrade aging infrastructure
- Implement regional water quality testing
- Install/replace water meters
- Fund additional training for staff
- Secure external funding (grants and low interest loans)

Recommendations



Implement a regional funding assistance program



Implement a regional technical services program



Establish a regional water quality sampling program for low-income communities and residents