

## **Delta-Mendota Subbasin Coordination Committee**

**June 10, 2019, 9:30 AM**

### **Meeting Minutes**

#### **Coordination Committee Members and Alternates Present**

Ben Fenters – San Luis Water District  
Augustine Ramirez – Fresno County  
Joe Hopkins – Aliso Water District/Provost & Pritchard  
Jim Stilwell – Farmers Water District  
Jarrett Martin – CCID/SJREC  
Ric Ortega – Grassland GSA  
Alejandro Paolini – San Luis Canal Company

#### **Authority Representatives Present**

Andrew Garcia  
Seth Harris  
Claire Howard – CivicSpark

#### **Others Present**

Adam Scheuber – Del Puerto Water District  
Ellen Wehr – Grassland GSA; Phone  
Chris Rogers – CCID; Phone  
Kyle Hill – CCID; Phone  
Christina Guzman – Fresno County; Phone  
Chris Olvera – Department of Water Resources; Phone

#### **1. Call to Order/Roll Call**

Vince Lucchesi/Patterson ID called the meeting to order at 9:34 AM.

#### **2. Committee to Consider Corrections or Additions to the Agenda of Items, as authorized by Government Code Section 54950 et seq.**

No corrections or additions were made to the agenda.

#### **3. Opportunity for Public Comment**

No public comment was received.

#### **4. Committee to Consider Approval of May 13, 2019 Meeting Minutes**

The Committee considered approval of both items within the Consent Calendar together. This approval is captured under item 5.

#### **5. Committee to Consider Approval of April 2019 Budget to Actual Report, Garcia/Neves**

The Committee considered approval of the May 13<sup>th</sup> meeting minutes and the budget to actual report together. Ric Ortega/Grassland GSA motioned the approval and Augustine Ramirez/Fresno seconded. Vince Lucchessi/Patterson ID noted that he couldn't vote on the minutes because he didn't attend the May 13<sup>th</sup> meeting.

**6. Committee to Discuss FY20 Budget Increase, Garcia**

Andrew Garcia/SLDMWA explained that he has talked with the Woodard & Curran team to decrease their workload and associated costs. Andrew shared that he is reviewing the coordinated schedule to better understand the timing for budget needs for both Woodard & Curran and Water Authority staff time.

Ric Ortega/Grassland GSA emphasized that he only wants a bare-bones approach to the coordinated expenses budget that will bring the group through GSP submission. The Committee discussed the opportunity to modify the dates and scope for the grant. This amended version of the budget will be presented during the next Coordination Committee meeting, and will be up for approval during the August Coordination Committee meeting.

**7. Committee to Discuss Grant Agreement Amendment, Garcia**

**a. Coordinated Expense Reimbursement**

Andrew Garcia/SLDMWA explained that he will work with Ian Jaffe (Woodard & Curran) and Chris Olvera (DWR) to discuss grant agreement amendment dates. Jarrett Martin/SJREC explained that having funds set aside for GSP submittal to cover the small severely disadvantaged communities within his plan area would be helpful. Andrew noted that this is not an action item since this grant is managed through West Stanislaus Irrigation District, but since all Coordination Committee members provided direction to inquire about the grant agreement timeline, he will ask DWR about amending it.

**8. Committee to Discuss Subbasin Policies and Directives for GSP Implementation, Garcia**

Andrew Garcia/SLDMWA explained that Lauren Layne/BMJ had previously provided input on language that confirms the Committee's intent to continue to meet and confer during GSP implementation. He explained that details won't be outlined yet to avoid unnecessary costs. Jim Stilwell/Farmers WD indicated wanting guidelines for future coordination and expressed concern of navigating implementation without guidelines. Andrew suggested including language that will allow for future guideline development outside of the GSP itself. Andrew suggested that he and Lauren Layne coordinate on draft language and circulate it with the Coordination Committee for their review.

**9. Committee to Discuss Interbasin Meetings and Directives from Committee Representatives, Garcia**

Andrew reminded the Coordination Committee of an upcoming interbasin coordination meeting with representatives from the Turlock Subbasin on June 19<sup>th</sup>. He explained that he wants input from the Committee on the level of information he should share with Turlock members. The Committee discussed focusing on sharing results from the Delta-Mendota rather than processes. Ellen Wehr/Grassland GSA asked about how Turlock is impacted by subsurface flow, and Jarrett Martin/CCID explained that both subbasins drain to the San Joaquin River.

Ric Ortega/Grassland GSA asked how the dialogue from this meeting will be used. Andrew shared that the results from the conversation will be documented, and the Coordination

Committee can further discuss a process for including this information in the Common Chapter. Andrew wants to schedule meetings with the Merced and Modesto subbasins soon, and indicated that those conversations will focus on water levels, subsidence, subsurface flows, and aquifer designations. He will continue to keep the Coordination Committee members updated about interbasin conversations.

**10. Committee to Review Updated Coordinated Schedule, Garcia**

Andrew Garcia/SLDMWA walked through the updated coordinated schedule that includes line items including Common Chapter review, common section development, and approval of common section from the Coordination Committee. He will confirm with Leslie about the final schedule for review and adoption of the common sections. Andrew asked each GSP group to confirm with their respective GSAs about tentative timing for GSP noticing and adoption. Jarrett Martin/CCID shared that the San Joaquin River Exchange Contractors GSP Group is aiming for an October 1 public noticing deadline.

Andrew also shared that a new working group has been focusing on the data management system and timing needs in advance of the April 1, 2020 Annual Report deadline. He explained that this group is collaborating with members from the Communications Working Group, which now no longer has public workshops.

**11. Committee to Discuss Annual Report Development, Garcia**

The Committee briefly discussed the review of the Annual Report. Andrew confirmed that the DMS and Communications Working Group members are now focusing on the development of a draft Annual Report template.

**12. Committee to Discuss Revised Upper Aquifer Sustainable Yield Memo, Garcia**

Additional revisions were added to the Upper Aquifer Sustainable Yield memorandum. Andrew confirmed that this memo was recently recirculated to members of the Coordination Committee, and final comments from Ellen Wehr/Grassland GSA have been incorporated. Jim Stilwell/Farmers WD explained that he will share this version with Will Halligan/Luhdorff & Scalmanini and will provide final comments by the end of the week.

**13. Committee to Discuss Round 3 Sustainable Groundwater Planning Grant Application Budget, Garcia**

The Committee discussed the Round 3 Sustainable Groundwater Planning Grant. The past grant application costs were split by 15 GSAs (not including the S/DACs). Andrew noted that for Round 3, an agency can apply for the grant on behalf of a GSA. Chris Olvera/DWR noted that because the Delta-Mendota Subbasin received Category 1 and Category 2 funds, the Subbasin wouldn't be eligible for additional funding. He also noted that comments on the PSP will be received through June 17<sup>th</sup>. Andrew confirmed that he will be sharing comments prior to this deadline.

**14. Committee to Discuss Proposed Description for the Delta-Mendota Subbasin Sustainability Goal as Required by GSP Regulation Section 354.24**

Ric Ortega/Grassland GSA noted that agricultural use of water is specifically named in the draft sustainability goal definition. He expressed concern of only specifying agricultural water without naming other water users in the Subbasin. He shared that other users should be shared

or all should be kept high-level. Jarrett Martin/CCID noted that the goal should include mention of absence of undesirable results by 2040, and that the Delta-Mendota Subbasin's interbasin coordination efforts should be mentioned as well. Revised language for the sustainability goal definition will be shared with the Committee.

15. Working Group Updates
  - a. Technical Working Group, Garcia
  - b. Communications Working Group, Howard

No additional Working Group updates were shared under this agenda item.

16. Next Steps

- The Technical Working Group will review the common sections prior to the next Technical Working Group meeting
- Andrew will share a Doodle poll to confirm the date and time of the next Coordination Committee meeting, and he will coordinate with Leslie Dumas to get an update on the common section materials
- The July Coordination Committee meeting will be on July 16<sup>th</sup>

17. Reports Pursuant to Government Code Section 54954.2(a)(3)

No reports were discussed under this item.

18. ADJOURNMENT

The meeting was adjourned at 11:47 AM.



## **SAN LUIS & DELTA-MENDOTA WATER AUTHORITY**

P O Box 2157 Los Banos, CA 93635  
(209) 826-9696 Phone (209) 826-9698 Fax

### **MEMO**

**TO:** Delta-Mendota Subbasin Coordination Committee  
**FROM:** Andrew Garcia, Senior Civil Engineer  
**SUBJECT:** Coordination Committee Budget to Actual  
**DATE:** July 16, 2019 Committee Meeting

#### **Budget:**

Overall budgeted expenditures for the Coordination Committee are \$398,470.  
Budget for Woodard & Curran contract expenses is \$288,804.

#### **Expenses (Prior to Budget Additions):**

SLDMWA expenses through May 2019 are \$47,806 or 12% of expenses.  
Woodard & Curran invoices through April 2019 total \$305,332 or 77% of expenses.

#### **Bottom Line (Prior to Budget Additions):**

Budget remaining for Coordination Committee is \$45,331 or 11%.

**SAN LUIS & DELTA-MENDOTA WATER AUTHORITY**  
**MARCH 1, 2018 - FEBRUARY 29, 2020**  
**SUSTAINABLE GROUNDWATER MANAGEMENT ACT COORDINATED EXPENSES**

Report Period through May 2019

**EXPENDITURES**

**Legal**

Annual Budget	Previous Expenses	Current Expenses	Total Expenses to Date	Amount Remaining	% of Budget Spent	% of Amt Complete	Expenses Through
\$ -	\$ 2,006	\$ 378	\$ 2,384	\$ (2,384)			5/31/2019

**Authority Salaries**

\*Includes 30% for payroll costs\*

\$ 109,666	\$ 31,951	\$ 1,703	\$ 43,749	\$ 65,917	40%		5/31/2019
------------	-----------	----------	-----------	-----------	-----	--	-----------

**Other Services and Expenses**

Meals, Conference Calls, Travel, etc.

\$ -	\$ 1,539	\$ 134	\$ 1,673	\$ (1,673)			5/31/2019
------	----------	--------	----------	------------	--	--	-----------

**Contracts**

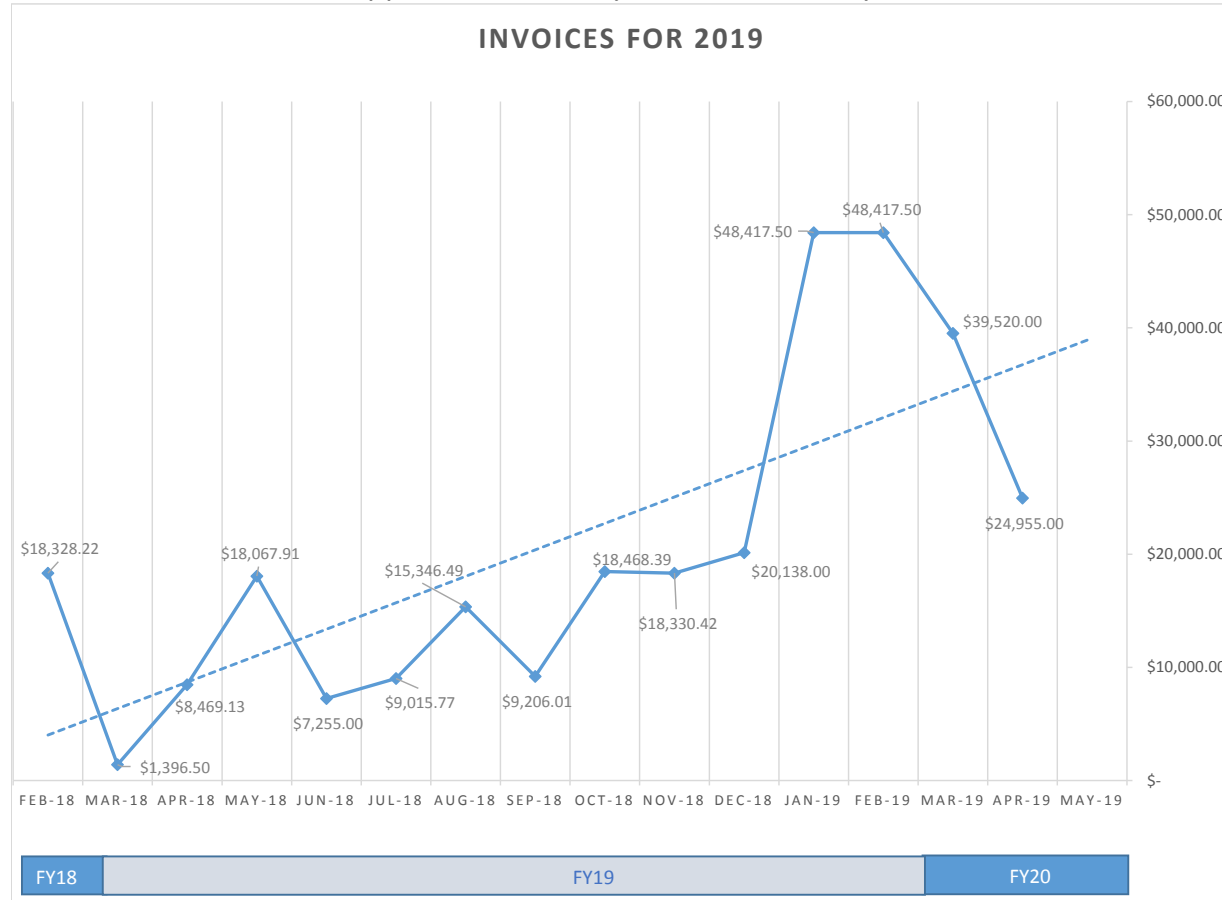
Task 1	Funding Administration (Cat 1)	\$ 39,980	\$ 32,833	\$ -	\$ 32,833	\$ 7,147	82%	20%	4/30/2019
Task 2	Data Management (Cat 1)	\$ 28,614	\$ 6,070	\$ -	\$ 6,070	\$ 22,544	21%	15%	4/30/2019
New Task	Coordinated Water Budgets	\$ -	\$ -	\$ -		\$ -			
Task 5	Intrabasin Coordination	\$ 139,564	\$ 233,313	\$ -	\$ 233,313	\$ (93,749)	167%	10%	4/30/2019
Task 6	Interbasin Coordination	\$ 70,006	\$ 13,633	\$ -	\$ 13,633	\$ 56,373	19%	0%	4/30/2019
Task 9	Outreach and Education	\$ 10,640	\$ 19,483	\$ -	\$ 19,483	\$ (8,843)	183%	10%	4/30/2019
	<i>subtotal</i>	\$ 288,804	\$ 305,332	\$ -	\$ 305,332	\$ (16,528)	106%		

**OVERALL TOTAL**

\$ 398,470	\$ 340,828	\$ 2,215	\$ 353,139	\$ 45,331	11%	10%	
------------	------------	----------	------------	-----------	-----	-----	--

## Coordination Committee Expenses

### Invoices Approved February 2018 to February 2020



FY18	Feb-18	\$	18,328.22
FY19	Mar-18	\$	1,396.50
	Apr-18	\$	8,469.13
	May-18	\$	18,067.91
	Jun-18	\$	7,255.00
	Jul-18	\$	9,015.77
	Aug-18	\$	15,346.49
	Sep-18	\$	9,206.01
	Oct-18	\$	18,468.39
	Nov-18	\$	18,330.42
	Dec-18	\$	20,138.00
	Jan-19	\$	48,417.50
	Feb-19	\$	48,417.50
FY20	Mar-19	\$	39,520.00
	Apr-19	\$	24,955.00
	May-19		
Invoiced Contract Total			\$ 305,331.84
SLDMWA Expenses to Date			\$ 47,806.60
Coordinated Expenses to Date			\$ 353,138.44



## MEMORANDUM

**TO:** Delta-Mendota Subbasin Coordination Committee  
**FROM:** Andrew Garcia, Senior Civil Engineer  
**DATE:** July 16, 2019  
**RE:** Revised Budget for Coordinated Tasks Associated with GSP Development

---

### BACKGROUND

The Coordination Committee requested an updated budget estimate that reflects all consultant costs associated with GSP development through submission in January 2020 following increased consultant costs in January and February 2019. Budget increases must be approved by the Coordination Committee and receive individual agency approval.

Following the Coordination Committee meeting on May 13<sup>th</sup>, 2019, Woodard & Curran provided an updated budget that encompasses estimated costs for work completed through May 2019 as well as estimated coordinated consultant costs through GSP submission in January 2020. A subgroup of the Coordination Committee met on May 21<sup>st</sup> to further review the updated budget estimate and contract costs. The results of this update are tabulated below. The Coordination Committee and the subgroup also determined that full grant reimbursement will be pursued through Category 1 for consultant costs associated with these tasks.

### BUDGET

Table 1 provides a summary of the original approved coordinated activities consultant contract cost and a revised proposed coordinated activities amount that reflects the estimated cost through GSP completion and submission in 2020. Table 1 also shows a breakdown of the estimated total amount spent through May 2019 and the proposed coordinated expenses to be reimbursed through Category 1

The original contract budget, without Category 1 grant refundable tasks for funding administration and data management, was \$260,190. The revised proposed coordinated activities budget is \$379,614. Based on these values, the total balance that will be collected is \$119,424; the cost to each of the six GSP Groups will be \$19,904. There is no estimated change to SLDMWA labor for these tasks.

Table 1: Cost Breakdown and Updated Proposed Coordinated Activities Contract Amount				
Cost Breakdown	Original Approved Coordinated Activities Amount	Proposed Coordinated Activities Amount	Estimated Total Amount Spent Through May 2019	Proposed Coordinated Expenses to be Reimbursed by Grant Amendment*
<i>Coordinated Consultant Contract Cost</i>	\$ 260,190	\$ 379,614	\$ 347,068	\$ 489,280

\*Pending approval of proposed Category 1 grant reimbursement to include all coordinated expenses



**SAN LUIS & DELTA-MENDOTA WATER AUTHORITY  
MARCH 1, 2018 - FEBRUARY 29, 2020  
SUSTAINABLE GROUNDWATER MANAGEMENT ACT COORDINATED EXPENSES**

Report Period thru May 2019

**EXPENDITURES**

	Annual Budget	Budget Addition	Total Proposed Budget	Previous Expenses	Current Expenses	Total Expenses to Date	Amount Remaining	% of Budget Spent	% of Amt Complete	Expenses Through
<u>Legal</u>										
	\$ -		\$ -	\$ 2,006	\$ 378	\$ 2,384	\$ (2,384)			5/31/2019
<u>Authority Salaries</u>										
*Includes 30% for payroll costs*	\$ 109,666		\$ 109,666	\$ 31,951	\$ 1,703	\$ 43,749	\$ 65,917	40%		5/31/2019
<u>Other Services and Expenses</u>										
Meals, Conference Calls, Travel, etc.	\$ -		\$ -	\$ 1,539	\$ 134	\$ 1,673	\$ (1,673)			5/31/2019
<u>Contracts</u>										
Task 1 Funding Administration (Cat 1)	\$ 39,980	\$ 7,680	\$ 47,660	\$ 32,833	\$ -	\$ 32,833	\$ 7,147	69%	20%	4/30/2019
Task 2 Data Management (Cat 1)	\$ 28,614	\$ 13,288	\$ 41,902	\$ 6,070	\$ -	\$ 6,070	\$ 22,544	14%	15%	4/30/2019
New Task Coordinated Water Budgets	\$ -	\$ 25,024	\$ 25,024	\$ -	\$ -	\$ -	\$ -	0%		
Task 5 Intrabasin Coordination	\$ 139,564	\$ 134,380	\$ 273,944	\$ 233,313	\$ -	\$ 233,313	\$ (93,749)	85%	10%	4/30/2019
Task 6 Interbasin Coordination	\$ 70,006	\$ -	\$ 70,006	\$ 13,633	\$ -	\$ 13,633	\$ 56,373	19%	0%	4/30/2019
Task 9 Outreach and Education	\$ 10,640	\$ -	\$ 10,640	\$ 19,483	\$ -	\$ 19,483	\$ (8,843)	183%	10%	4/30/2019
subtotal	\$ 288,804	\$ 180,372	\$ 469,176	\$ 305,332	\$ -	\$ 305,332	\$ (16,528)	65%		
	\$ 489,280									
OVERALL TOTAL	\$ 398,470	\$ 180,372	\$ 578,842	\$ 340,828	\$ 2,215	\$ 353,139	\$ 45,331	61%	10%	

Approved Coordinated Activities Amount	\$ 260,190
Proposed Coordinated Activities Increase	\$ 159,404
Total Proposed Coordinated Activities	\$ 379,614
Additional Dues to Collect	\$ 119,424
Additional Dues per Agency	\$ 19,904

SAN LUIS & DELTA-MENDOTA WATER AUTHORITY  
MARCH 1, 2018 - FEBRUARY 28, 2019  
SUSTAINABLE GROUNDWATER MANAGEMENT ACT COORDINATED EXPENSES

Expenses through February 28, 2019

EXPENDITURES		Total Expenses to Date	North/Central Delta-Mendota	San Joaquin River Exchange	Grassland	Farmers WD	Fresno County	Aliso	Subject to Rounding
Legal		2,006.00	334.33	334.33	334.33	334.33	334.33	334.33	2,006.00
Authority Salaries									
*Includes 30% for payroll costs*		38,086.00	6,347.67	6,347.67	6,347.67	6,347.67	6,347.67	6,347.67	38,086.00
Other Services and Expenses									
Meals, Conference Calls, Travel, etc.		1,355.00	225.83	225.83	225.83	225.83	225.83	225.83	1,355.00
Contracts									
Task 1	Funding Administration	20,943.00	3,490.50	3,490.50	3,490.50	3,490.50	3,490.50	3,490.50	20,943.00
Task 2	Data Management (Cat 1)	5,080.00	846.67	846.67	846.67	846.67	846.67	846.67	5,080.00
Task 5	Intrabasin Coordination	184,475.00	30,745.83	30,745.83	30,745.83	30,745.83	30,745.83	30,745.83	184,475.00
Task 6	Interbasin Coordination	11,440.00	1,906.67	1,906.67	1,906.67	1,906.67	1,906.67	1,906.67	11,440.00
Task 9	Outreach and Education	18,919.00	3,153.17	3,153.17	3,153.17	3,153.17	3,153.17	3,153.17	18,919.00
	subtotal	240,857.00	40,142.83	40,142.83	40,142.83	40,142.83	40,142.83	40,142.83	240,857.00
Adj Subject to Rounding			-	-	-	-	-	-	
Total Exp Thru Feb		282,304.00	47,050.67	47,050.67	47,050.67	47,050.67	47,050.67	47,050.67	282,304.00
Total Exp Less Cat 1		277,224.00	46,204.00	46,204.00	46,204.00	46,204.00	46,204.00	46,204.00	277,224.00
Credit Balance			46,204.00						
Previous invoice amount			-	16,151.64	16,151.64	16,151.64	16,151.64	16,151.64	80,758.20
Invoice Amount			-	30,052.36	30,052.36	30,052.36	30,052.36	30,052.36	150,261.80

G/L Account # 1120 - 64 Dr 75,130.90

G/L Account # 1120 - 65 Dr 75,130.90

G/L Account # 4012 - 64 Cr 75,130.90

G/L Account # 4012 - 65 Cr 75,130.90

Reviewed by: (AG)

Date: \_\_\_\_\_

Approved by: (JM)

Date: \_\_\_\_\_

SAN LUIS & DELTA-MENDOTA WATER AUTHORITY  
MARCH 1, 2018 - FEBRUARY 28, 2020  
SUSTAINABLE GROUNDWATER MANAGEMENT ACT COORDINATED EXPENSES

Projected expenses through May 30, 2019

EXPENDITURES	Total Expenses to Date	North/Central Delta-Mendota	San Joaquin River Exchange	Grassland	Farmers WD	Fresno County	Aliso	Subject to Rounding
Legal	2,384.00	397.33	397.33	397.33	397.33	397.33	397.33	2,384.00
Authority Salaries *Includes 30% for payroll costs*	43,749.00	7,291.50	7,291.50	7,291.50	7,291.50	7,291.50	7,291.50	43,749.00
Other Services and Expenses Meals, Conference Calls, Travel, etc.	1,673.00	278.83	278.83	278.83	278.83	278.83	278.83	1,673.00
Contracts								
Task 1 Funding Administration	32,833.00	5,472.17	5,472.17	5,472.17	5,472.17	5,472.17	5,472.17	32,833.00
Task 2 Data Management	6,070.00	1,011.67	1,011.67	1,011.67	1,011.67	1,011.67	1,011.67	6,070.00
Task 5 Intrabasin Coordination	233,313.00	38,885.50	38,885.50	38,885.50	38,885.50	38,885.50	38,885.50	233,313.00
Task 6 Interbasin Coordination	13,633.00	2,272.17	2,272.17	2,272.17	2,272.17	2,272.17	2,272.17	13,633.00
Task 9 Outreach and Education	19,483.00	3,247.17	3,247.17	3,247.17	3,247.17	3,247.17	3,247.17	19,483.00
subtotal	305,332.00	50,888.67	50,888.67	50,888.67	50,888.67	50,888.67	50,888.67	305,332.00
Adj Subject to Rounding		-	-	-	-	-	-	
Total Exp Thru May	353,138.00	58,856.33	58,856.33	58,856.33	58,856.33	58,856.33	58,856.33	353,138.00
Total Exp Less Cat 1	347,068.00	57,844.67	57,844.67	57,844.67	57,844.67	57,844.67	57,844.67	
Credit Balance		57,844.67						
Amount Paid		-	46,204.00	46,204.00	46,204.00	46,204.00	46,204.00	231,020.00
Invoice Amount		(0.00)	11,640.67	11,640.67	11,640.67	11,640.67	11,640.67	58,203.33

G/L Account # 1120 - 64 Dr 29,101.67

G/L Account # 1120 - 65 Dr 29,101.67

G/L Account # 4012 - 64 Cr 29,101.67

G/L Account # 4012 - 65 Cr 29,101.67

Reviewed by: (AG)

Date: \_\_\_\_\_

Approved by: (JM)

Date: \_\_\_\_\_



# Delta-Mendota Subbasin SGMA GSP Common Section Timeline

7/2/2019

Task	Date	Notes
<b>Draft Common GSP Sections</b>		
Draft Technical Memoranda	7/8/2019	Distribution date to all GSP groups from W&C
Draft Common Chapter	7/12/2019	Distribution date to all GSP groups from W&C
GSP group internal review	7/15 - 7/19	
Comments due	7/19/2019	Comments due to W&C by 7/19 COB
<b>90% Complete Draft Common GSP Sections</b>		
90% complete draft Common Chapter	7/25/2019	Distribution date to all GSP groups from W&C
90% complete draft Technical Memoranda	7/25/2019	Distribution date to all GSP groups from W&C
Final review call	7/25/2019	7/25/2019 9:00
W&C finalize for distribution	7/26/2019	
GSP group internal review	7/29 - 8/2	
Comments due	8/2/2019	Comments due to W&C by 8/2 COB
Final discussion	8/6 time TBD	
<b>Compiled Final Common GSP Sections</b>	8/9/2019	W&C to share with Coordination Committee prior to approval during approval meeting
<b>Unanimous Approval of Common GSP Sections</b>	Week of 8/12/2019	August Coordination Committee meeting - <b>may consider scheduling later this week</b>